

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Road, Warminster BA12 8LB
Date: Thursday 6 September 2012
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer) 01225 718376 or email: stuart.figini@wiltshire.gov.uk, direct line 01225 718376 or email stuart.figini@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

| | |
|---------------------------------------|-------------------------------|
| Andrew Davis (Chairman) | Warminster East |
| Fleur de Rhé-Philippe (Vice-Chairman) | Warminster Without |
| Keith Humphries | Warminster Broadway |
| Christopher Newbury | Warminster Copheap and Wyllye |
| Pip Ridout | Warminster West |

Items to be considered

Time

Please note these timings are approximate only

1. **Chairman's Welcome and Introductions**

7.00pm

The Chairman will welcome those present to the meeting.

2. **Apologies for Absence**

3. **Minutes** (*Pages 1 - 12*)

To approve and sign as a correct record the minutes of the meeting held on 5 July 2012 (*copy attached*).

4. **Declarations of Interest**

Councillors are requested to declare any non-pecuniary and pecuniary interest or dispensations granted by the Standards Committee.

5. **Chairman's Announcements**

7.10

The Chairman will introduce the Announcements included in the agenda and invite any questions.

5.a **Participatory Budgeting** (*Pages 13 - 14*)

Information about a Participatory Budgeting event being hosted by the Warminster Area Board on Thursday 8 November 2012 and how young people can participate.

Further details about how to apply can be found in the attached document.

5.b **Police and Crime Commissioners** (*Pages 15 - 16*)

Paving the way for the first ever Wiltshire Police and Crime Commissioner, residents will have the chance to vote for the first Police and Crime Commissioner for the Wiltshire Police area on Thursday 15 November 2012.

The Police and Crime Commissioner will be responsible for overseeing the work of Wiltshire Police on behalf of residents in the Force area. The commissioner will replace Wiltshire Police Authority, the body comprising 17 councillors and independent members who currently oversee Wiltshire Police.

The Police and Crime Commissioner will represent people living across Wiltshire and Swindon.

Following the election, there will be a formal seven day transition

period before the Police and Crime Commissioner takes office on 22 November.

Further information can be found in the attached document.

5.c **Street Lighting Savings - Cabinet Member Decision**
(Pages 17 - 26)

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

Further information can be found in the attached documents.

5.d **State of the Environment Report** (Pages 27 - 28)

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

A copy of the report will be available at the meeting and also available to view online at this link - [State of the Environment Report for Wiltshire & Swindon 2012](#)

Further information about the report can be found in the attached document.

5.e **Litter Picking** (Pages 29 - 30)

The community groups in the Warminster area were some of the first to take part in the Community Litter pick scheme and many areas have benefited from the Wiltshire Council and community group partnership working.

Further information about how to arrange and become involved in a local event can be found in the attached document.

5.f **Wilts and Swindon Local Nature Partnership** (Pages 31 - 34)

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. An application for LNP status has proved successful and the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State.

Further information about LNP's can be found in the attached document.

5.g **Warminster Town Council Wards** (Pages 35 - 36)

The Council is seeking views on recommendations from the Boundary Committee for England on proposed arrangements to Warminster Town Council Wards to take effect from May 2013.

Further information can be found in the attached document.

5.h **Barrier Busting Proposals** (Pages 37 - 38)

The Council are looking for ideas from volunteers, community groups and social enterprises about how they could make their neighbourhood a better place to live.

Further information about Barrier Busting proposals can be found in the attached document.

5.i **Minerals Sites in Wiltshire and Swindon** (Pages 39 - 42)

The attached document gives information about seven new sand and gravel quarries in Swindon and Wiltshire and where submission documents can be viewed.

5.j **Current Consultations** (Pages 43 - 44)

Have your say on how your council works by viewing the current consultations. The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.

6. **Your Local Issues** (Pages 45 - 48)

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire

7.20pm

Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

7. **Updates from Partners** (*Pages 49 - 68*) **7:25pm**

To receive updates from any of the following partners:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- NHS Wiltshire
- Wiltshire Involvement Network
- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

8. **The Legacy of 2012** **7:35pm**

The Leader of the Council, Councillor Jane Scott and Director of Communications, Laurie Bell will make a presentation on the year's events, discuss the effect the year has had on communities and talk about how to carry on the legacy through 2013 and beyond.

9. **Cabinet Representative** **7:50pm**

Councillor John Noeken, Cabinet member for Resources, will present his portfolio.

You will of course be invited to ask questions at the meeting but it would be very helpful if you could inform Stuart Figini (tel: 01225 718376 or email: stuart.figini@wiltshire.gov.uk) of your question(s) prior to the meeting.

10. **Digital Literacy in Wiltshire** **8:10pm**

Sarah Cosentino, Digital Literacy Co-ordinator from Wiltshire Online will be making a presentation about the Digital Literacy Project which encourages local people to act as digital champion volunteers to support local people to get online.

11. **Housing, Allocations, Need and Potential Opportunities for New Housing** **8:30pm**

Nicole Smith, Head of Strategic Housing is arranging for a member of her team to come along and talk about housing needs and affordable housing options.

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| 12. | Area Board Funding - Community Area Grants (<i>Pages 69 - 76</i>) To consider any applications for funding from the Community Area Grants Scheme. A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request. | 8:50pm |
| 13. | Your Area Board - Your Ideas, Your Reactions, Your Suggestions The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings. If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda. | 9:00pm |
| 14. | Future Meeting Dates The next meetings of the Warminster Area Board will be on: <ul style="list-style-type: none">• 6 September 2012 – Warminster Civic Centre• 8 November 2012 – Warminster Civic Centre• 10 January 2013 – Warminster Civic Centre• 7 March 2013 – Warminster Civic Centre | |
| 15. | Evaluation and Close | |

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Chapmanslade Village Hall, High Street, Chapmanslade,
Westbury, Wiltshire BA13 4AP
Date: 5 July 2012
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer) 01225 718376 or email:
stuart.figini@wiltshire.gov.uk stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,
Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Stuart Figini, Democratic Services Officer

Town and Parish Council Representatives

Warminster Town Council – Heather Abernathie, Rob Fryer
Bishopstrow Parish Council – Sheila Thomson
Chapmanslade Parish Council – Jill Willmot, Councillor Francis Moorland
Chitterne Parish Council – Mike Lucas
Horningsham Parish Council – Sarah Jeffries
Longbridge Deverill and Crockerton Parish Council – Sarah Jeffries
Maiden Bradley with Yarnfield Parish Council – Sarah Jeffries
Upper Deverills Parish Council – Sarah Jeffries

Partners

Wiltshire Police – Lindsey Winter
Community Area Partnership

Community Area Young People Issue Group (CAYPIG)

Others

Warminster and Villages Community Development Trust – Michael Mounde

Youth Service – Sandra Samuels, P. Paterson, S. Burton, Gary Welsh

Wiltshire Involvement Network – Jetta Feund

Public – Ian Willmot

Total in attendance: 21

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
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| 1. | <p><u>Election of Chairman</u></p> <p>Councillor Andrew Davis was elected Chairman of the Area Board for the forthcoming municipal year.</p> |
| 2. | <p><u>Election of Vice-Chairman</u></p> <p>Councillor Fleur de Rhe-Philipe was elected Vice-Chairman of the Area Board for the forthcoming municipal year.</p> |
| 3. | <p><u>Appointment to Outside Bodies</u></p> <p>The Board considered the appointments to Outside Bodies and Working Groups, set out in the Appendix to the report, which were made by the Area Board in 2009 and would continue for the forthcoming year 2012/13.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. That the current appointments to Outside Bodies for 2012/13, as detailed below be noted: <ul style="list-style-type: none"> • Councillor Andrew Davis - Warminster and Westbury CCTV Partnership • Councillor Keith Humphries - Warminster Town Plan Steering Group • Councillor Pip Ridout - Warminster Youth Issues Group (CAYPIGS) • Councillor Fleur de Rhé-Philipe - Community Area Partnership 2. That the Community Area Transport Group be reconstituted with the membership as detailed below: <ul style="list-style-type: none"> • Cllr Andrew Davis – Chairman (Wiltshire Council) • Mike Lucas (Chitterne Parish Clerk) • Spencer Drinkwater (Wiltshire Council officer) • Steve Wilson (Wiltshire Council officer) • Martin Rose (Wiltshire Council officer) • Phil Jefferson (Chapmanslade Parish Clerk) • Jill Willmot (Chapmanslade Parish Council) • Sarah Jefferies (Maiden Bradley Parish Clerk) • Jacqui Abbott (Wiltshire Council officer) • Sally Barnett (Wiltshire Council officer) • Chris Clark (Wiltshire Council officer) • Colin French (Warminster Cycle Group) |

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| | <ul style="list-style-type: none"> • Heather Abernethie (Warminster Town Clerk) <p>3. That the Terms of Reference for the Community Area Transport Group, as detailed in Appendix C of the report, be noted.</p> |
| 4. | <p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and introduced Stuart Figini, Democratic Services Officer who would be clerking meetings of the Warminster Area Board following his recent appointment to the Council.</p> <p>The Chairman and other members of the Area Board took the opportunity to thank Marie Gondlach, Democratic Services Officer, for all her hard work, advice and enthusiasm in clerking previous meetings of the Area Board and wished her well for the future.</p> |
| 5. | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Councillor Toby Sturgis, Cabinet Member for Waste, Property, Environment and Development Control Services Barry Pirie, Service Director for Human Resources and Organisational Development Shirley Yeo, Internal Communications Officer</p> |
| 6. | <p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meeting held on 10 May 2012 were agreed as a correct record and signed by the Chairman.</p> |
| 7. | <p><u>Declarations of Interest</u></p> <p>(i) Councillor Pip Ridout decided not to take part in the debate or vote on the Warminster and Villages Community Partnership request for funding 2012/13 as she played a significant role in the group.</p> <p>(ii) Members were concerned about the Localism Act 2011 and the new rules in relation to the declaration of interests at Area Board meetings. They also had a concern about their role as Town and Parish Council representatives and dispensations that had been previously granted. The Councillors asked for further guidance from the Monitoring Officer and suggested training sessions on the issues raised.</p> |

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| 8. | <p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> |
| 8.a | <p><u>Paths Improvement Grant Scheme</u></p> <p>The Chairman drew the meetings attention to the update in the agenda and mentioned that the closing date for applications was Friday 13 July 2012.</p> |
| 8.b | <p><u>Paths for Communities - Grant Opportunity for Parishes</u></p> <p>The Chairman drew the meetings attention to the update on the agenda sheet and mentioned that the fund for improving the local public rights of way network was now open and all application agreements would have to be made by the end of December 2013.</p> |
| 8.c | <p><u>Localism Act update</u></p> <p>The Chairman drew the meetings attention to the update on the agenda sheet and explained that the briefing document on the Localism Act was available on line and that copies were available for Town and Parish Council representatives at the meeting, those Town and Parish representatives who were not present at the meeting would be sent a copy of the document.</p> |
| 8.d | <p><u>Helping people to live safely in their own home</u></p> <p>The Chairman drew the meetings attention to the update on the agenda sheet and that additional information on the scheme and further service improvements could be found attached to the agenda.</p> |
| 8.e | <p><u>Bath HGV Restrictions</u></p> <p>Councillor Fleur de Rhe-Philipe reported that a very strong objection had been made by Wiltshire Council, Somerset Council and the Highways Agency to the Secretary of State for Transport about Bath and North East Somerset Council intention to introduce a ban on vehicles over 18 tonnes on the A36 primary route at the Cleveland Bridge, Bath.</p> <p>Councillor Morland, Chapmanslade Parish Council and Southwick electoral division, encouraged members of the Area Board to express their objections to Michael Dnes at the Department of Transport - Michael.Dnes@dft.gsi.gov.uk.</p> |

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| 8.f | <p><u>Current Consultations</u></p> <p>The Chairman encouraged those present to become involved with the on-going consultations which could be accessed on the Wiltshire Council Website.</p> |
| 9. | <p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved. She invited people to contact her should they have any issues to raise.</p> |
| 10. | <p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Inspector Lindsey Winter, Wiltshire Police reported on performance and other issues in the Warminster area and in particular highlighted that there had been 52 fewer crimes compared to this time last year, which equated to a 5% reduction in crime in the Warminster area. However, vehicle crime was still a real issue as people continued to leave valuables on display in their cars, again Inspector Winter encouraged people not to leave valuables on display in the vehicles.</p> <p>Councillor Pip Ridout explained that CAYPIG was working on existing projects in particular planning summer activities that were accessible for all.</p> |
| 11. | <p><u>Cabinet Representative</u></p> <p>The Chairman explained that Councillor Toby Sturgis, Cabinet Member for Waste, Property, Environment and Development Control Services was unfortunately unable to attend this meeting due to ill health.</p> |
| 12. | <p><u>The Bicycle Academy and the Corsley project</u></p> <p>The Area Board received a presentation from Andrew Denham, founder of the Bicycle Academy and the Black Canon Collective – BCC – Mountain Bike club which had about 200 members.</p> <p>Andrew explained that the BCC currently operated in a 30 acre forest site within the Longleat estate which they called the Allotment, however it was likely that BCC were to be relocated to Shearwater soon. The Allotment was being developed into a purpose built mountain bike trail facility by the Club.</p> |

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| | <p>Members were informed of a project that BCC had undertaken to rejuvenate the Corsley village playing fields, which the Area Board had made funds available for. A large number of 8-16 year olds volunteered for the project which incorporated a cycle track. Members also received details of other events that BCC had planned in the local area.</p> <p>Andrew also spoke about the Bicycle Academy, which was based in Frome, how it was set up to make a difference and teach people how to make bike frames with the first bike frame going to someone who really needed it.</p> <p>Andrew explained that The Bicycle Academy was 'Crowd Funded' in November 2011 by raising £40,000 in 6 days, the fastest, and most funded, reward based crowd funding campaign in the UK to date. Over 180 people backed the project by making pledges from £20 up to £1000 in return for items such as special T shirts and first places on the frame building courses. Members noted that 'Crowd Funding' could be adopted by most communities to achieve projects where funding was an issue.</p> <p>Andrew responded to a number of questions from the Area Board in particular about where materials came from for the frames, refurbished bike projects, and events that BCC were organising.</p> |
| 13. | <p><u>Community Area Transport Group</u></p> <p>The Community Area Manager reported on the budget allocation proposal from the Community Area Transport Group – CATG for the Warminster Community Area.</p> <p>The Board was informed of the CATG's request for £3000 to be used towards a bid to the Substantive Highways scheme for improvements to the Bishopstrow Road / Boreham Road junction. The Chairman explained that the scheme would benefit Warminster and the villages to the east of Warminster.</p> <p>Decision:</p> <p>That £3000 be set aside to be used as match funding towards a bid to the Substantive Highways scheme for improvements to the Bishopstrow Road / Boreham Road junction.</p> |

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| 14. | <p><u>Delegation to Community Area Manager</u></p> <p>The Board were reminded that at its meeting on 10 March 2011 it had agreed that in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice-Chairman of the Area Board, be granted delegated authority to make decisions provided any Area Board expenditure did not exceed £500.</p> <p>The Area Board considered the current level of delegated expenditure and felt that it was set at an appropriate level. The Members also suggested that if grant applications were going to be considered as part of the Area Managers delegation that all Members of the Area Board would be consulted.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. That the Community Area Manager current delegation of making decisions on expenditure not exceeding £500, in consultation with the Chairman and Vice-Chairman, be agreed. 2. That in addition to the above delegation, where grant applications were considered by the Community Area Manager, that all Members of the Area Board be consulted prior to any decision being made. |
| 15. | <p><u>Participatory Budgeting</u></p> <p>The Community Area Manager – CAM, presented a report which sought agreement for the process in which £4045 allocated to the Board to support youth related projects could be assigned.</p> <p>It was proposed to hold a participatory budgeting session, at the Board meeting in November 2012 where young people, Councillors and members of the public would be able to vote, the most popular application receiving funds until all funding was allocated. The report detailed the criteria for making an application. It was suggested that the upper age limit to apply for funding should be increased to 25 so that disabled groups could also be included in the process.</p> <p>The CAM spoke about the process and informed the Board that if there were a large number of applications then these would be shortlisted by the Cam, Chairman and Vice-Chairman of the Area Board. The Groups on the shortlist would then present their application to the Area Board.</p> <p>The Chairman encouraged groups of young people to come forward with projects for the meeting in November 2012 and the Vice-Chairman reported that the process detailed in the report was very successfully used at a meeting of the Tidworth Area Board. It was suggested that the words ‘up to’ be added to the recommendation so that the Board delegates ‘up to £4045’ youth funding for the event.</p> |

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| | <p>Decision:</p> <ol style="list-style-type: none"> 1. That the process for the allocation of the youth funding through a Participatory Budget event as detailed in the report be agreed. 2. That the allocation of up to £4045 youth funding be decided by general voting event on 8 November 2012 |
| 16. | <p><u>Warminster and Villages Community Partnership request for funding 2012/13</u></p> <p>The Board considered a report from the Warminster and Village Community Partnership – WVCP, seeking approval for core funding for the financial year 2012/13.</p> <p>It was noted that the WVCP was entitled to apply for up to 20% of Area Board funding for their running costs each year. This amounted to a maximum of £9542.80 for the current financial year which would be split into two tranches the first being £4647. An annual Workplan and breakdown of running costs was attached for the Boards consideration.</p> <p>The Board heard from Michael Mounde who spoke about the Partnerships request for core funding, he was pleased to announce that interviews for a Partnership Administrator were taking place shortly with an view that the successful candidate would start by the end of July 2012.</p> <p>Decision:</p> <p>That the Area Board:</p> <ol style="list-style-type: none"> 1. Approve the whole year’s core funding request of £9294 with an agreement to release the 1st tranche of £4647 immediately 2. Agrees to release the 2nd tranche at the November 2012 Area Board meeting subject to the conditions detailed below, recommended by the Community Area Manager and agreed by the Board, being met: <ol style="list-style-type: none"> a. Have engaged the services of a Partnership Administrator by September 2012 b. Be on target to produce the updated Community Area Plan by January 2013 as detailed in the Workplan c. Have evidence that the funding from the 1st tranche was being used towards the implementation of the Workplan |

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| 17. | <p><u>Area Board Funding - success stories and update from Jubilee grants applicants</u></p> <p>The Community Area Manager spoke about a number of successful Jubilee events that took place in the Warminster area from the 2nd – 5th June 2012.</p> <p>The Board also received presentations from a number of Town and Parish Councils about the Jubilee events that received grant funding from the Board; in particular details of events were received from Warminster Town Council, Maiden Bradley Parish Council, Upton Scudamore Parish Council, Upper Deverills Parish Council, Bishopstrow Parish Council and Chitterne Parish Council.</p> <p>Decision:</p> <p>That the Community Area Manager be thanked for organising the Area Board funding for the Jubilee weekend celebrations and the Town and Parish Councils be congratulated for running successful events during the Jubilee weekend.</p> |
| 18. | <p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2011/12 Community Area Grant funding:</p> |
| 18.a | <p><u>Chapmanslade Parish Council</u></p> <p>The Community Area Manager explained that the proposal was for a hardwood bench that would be placed in the High Street in Chapmanslade and would be the only bench in this location.</p> <p>Decision:</p> <p>To award Chapmanslade Parish Council £240 towards the purchase of a hardwood bench.</p> <p>Reason:</p> <p>The application met the 2012/13 small grants criteria, would benefit many people in the area and help to promote a stronger and more vibrant community.</p> |
| 18.b | <p><u>Boyton Parish Council</u></p> <p>The Community Area Manager explained that the proposal was for the development of a Parish Plan that would form part of the County's Core Planning Strategy and give the Parish of Boyton and Corton some power over development in the coming years.</p> |

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| | <p>Decision:</p> <p>To award Boyton Parish Council £434 towards the development of a Parish Plan.</p> <p>Reason:</p> <p>The application met the 2012/13 small grants criteria and would form part of the County's Core Planning Strategy.</p> |
| 18.c | <p><u>Warminster and Villages Community Partnership</u></p> <p>The Warminster Community Area Manager explained that the project proposal was for a residential trip for Disabled Young People for whom an 'open youth work' environment would not be appropriate at this time.</p> <p>It was felt that this project would benefit both the young people taking part in the project and the wider community as the young people would be better equipped to play a role in society and their community.</p> <p>Decision:</p> <p>To award Warminster and Villages Community Partnership £1,540 towards a residential trip for Disabled Young People.</p> <p>Reason:</p> <p>The application met the 2012/13 small grants criteria and linked to the Community Plan through Culture and Leisure and Education and Lifelong Learning.</p> |
| 19. | <p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>There were no comments from those present.</p> |
| 20. | <p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman confirmed the future meeting dates as follows and drew the meeting to a close:</p> <ul style="list-style-type: none"> • 6 September 2012 – Warminster Civic Centre at 7.00pm • 8 November 2012 - Warminster Civic Centre at 7.00pm • 10 January 2012 - Warminster Civic Centre at 7.00pm • 7 March 2013 - Warminster Civic Centre at 7.00pm |

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Chairman's Announcement – Participatory budgeting session 8 November.

Warminster Area Board will be hosting a Participatory Budgeting (PB) session for young people's projects at the Area Board meeting on Thursday 8 November. The evening will begin at 6.30pm with refreshments and the meeting will start 7.00pm. The meeting will take place at Warminster Civic Centre, Sambourne Road, Warminster, BA12 8LB

Young people are invited to put forward ideas for projects they wish to see funded and they will attend the meeting to talk about their projects. All those attending the meeting will then use voting handsets to cast votes for their favourite project. The most popular projects will go through.

Young people are encouraged to think about what projects they would like to see in their area. They will need to work on their application with a sponsor and be able to present (in person, as a group, using a video clip etc) their ideas to the meeting. Applications for up to £1,000 can be put forward. The Board has allocated up to £4,045 for PB grants.

At similar events in other areas of Wiltshire, funding was agreed for projects which included:

- Equipment
- Art, sports, theatre, dance, cookery or craft activities
- Trips or outdoor recreational activities
- Training and learning new skills

The Area Board will not consider projects for:

- Political or religious activities
- Statutory bodies to fund core services (including schools)
- Wiltshire Council services
- Sole benefit of individuals
- Private or profit making concerns
- Retrospective funding

The deadline for applications is Friday 28 September. There is a drop in session on Wednesday 13 September from 12 noon to 2pm at Warminster Civic Centre, Sambourne Road, Warminster, BA12 8LB where the Community Area Manager will be on hand to answer any questions you may have about the process. In addition, advice and information can also be given by contacting me over the phone or by email.

Please remember that successful projects will be those that have been designed and put forward by young people themselves.

Contact Jacqui Abbott on 07771 844 530 or Jacqui.abbott@wiltshire.gov.uk for more information and an application form. The above information has also been included at this link - http://www.sparksite.co.uk/entries/warminster_area_board_youth_project_funding_opportunity

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Agenda Item 5.b

Chairman's Announcements

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| Subject: | Police and Crime Commissioners |
| Officer Contact Details: | Claire Woods, Communications Officer at Wiltshire Police - email: claire.woods@wiltshire.pnn.police.uk |
| Further details available: | You can read more about Police and Crime Commissioner on these websites: Wiltshire Police Authority PCC section – www.wiltshire-pa.gov.uk/pcc Home Office - www.homeoffice.gov.uk Association of Police and Crime Commissioners – www.apccs.police.uk . |

Summary of announcement

Introduction

The first ever Police and Crime Commissioner for the Wiltshire Police area will be elected by residents on Thursday 15 November 2012. The commissioner will be responsible for overseeing the Force on behalf of residents, replacing Wiltshire Police Authority (WPA).

Police and Crime Commissioners are being introduced in an effort to increase the public accountability of the police service. The Police Reform and Social Responsibility Act 2011 sets out how this will be achieved through the introduction of Police and Crime Commissioners in each force area of England and Wales.

Roles and responsibilities

The role of the Police and Crime Commissioner is to be the voice of the people and hold the police to account. This includes:

- Securing efficient and effective policing for Wiltshire and Swindon
- Setting a Police and Crime Plan
- Setting the budget and precept for policing
- Hiring and firing the Chief Constable
- Holding the Chief Constable to account
- Engaging with the public
- Commissioning community safety and criminal justice work with partners

Chief Constable remains responsible for operational matters

The Chief Constable will remain responsible for the direction and control of the police force and day-to-day operational matters. This includes:

- Discretion to investigate or ask for an investigation into crimes and individuals
- Decisions to balance competing operational needs under the framework of priorities and aims set by the PCC
- Operational decisions to reallocate resources to meet immediate demand
- Deciding on officers' specific duties and responsibilities to meet the aims set by the PCC

Transition from Wiltshire Police Authority to a Police and Crime Commissioner

Wiltshire Police and Wiltshire Police Authority are working to ensure the transition from a police authority to a Police and Crime Commissioners is as smooth as possible. This is being led by an internal Joint Strategic Board.

Wiltshire Police Authority and Wiltshire Police are making a number of changes to test procedures in readiness for when the Police and Crime Commissioner takes office. This includes briefing the WPA Chairman who will then account to a full authority meeting as would the Police and Crime Commissioner to the Police and Crime Panel.

Chairman's Announcements

Police and Crime Commissioner scrutiny

The Wiltshire Police and Crime Commissioner will be scrutinised by a Police and Crime Panel made up of Wiltshire Council and Swindon Borough Council councillors, plus two independent members. The two councils are responsible for setting up and maintaining the panel. At the time of writing the panel was acting in a shadow capacity, with the appointment for two independent members imminent.

Working with partners

As well as a core policing role, Police and Crime Commissioners will have a remit to cut crime. They will have commissioning powers and funding to enable them to do this. From 2013-14 they will be able to commission work from any organisation they consider supports their community safety priorities.

Police and Crime Commissioners will work with a wide range of partners, from community safety and youth justice to health, safeguarding and civil contingencies. A Partnership Board for Wiltshire and Swindon has been established in anticipation of this role. Police and Crime Commissioners will also work with other Police and Crime Commissioners on cross border and national issues.

Agenda Item 5.c

Chairman's Announcements

| | |
|-----------------------------------|---|
| Subject: | Street Lighting Savings |
| Officer Contact Details: | Peter Binley - Head of Service Highway Asset Management and Commissioning Tel: 01225 713412 |
| Weblink: | http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=633 |
| Further details available: | See link above |

Summary of announcement:

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

The Council are currently seeking views on these changes to street lighting to reduce energy usage and costs.

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CONSULTATION ON STREET LIGHTING SAVING ENERGY MONEY AND CARBON

Background

Wiltshire Council has over 40,000 streetlights. Most of these are on all night whether they are needed or not.

The Council needs to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.

The Proposal

It is proposed to convert about half of the street lights to operate for part of the night. Generally they will be off between midnight and 5.30 am.

Lights at junctions, pedestrian crossings and where required for safety will remain on all night.

Where suitable the lighting levels on some street lights will be adjusted to be dimmer when traffic flows and pedestrian movements are reduced.

Lighting where there are CCTV systems, in town centres, and in areas where crime is a problem will remain on.

A few lights will be turned off permanently where they are no longer required.

The operation of the scheme will be monitored and changes will be made as necessary in the event of problems.

Why the changes are needed

The Council's energy budget for street lighting is over £1.2 million, and energy costs will increase in the future, especially with the introduction of the carbon tax. Budgets are constrained and it is necessary for Council's to reduce expenditure.

Street lighting accounts for 12% of the Council's carbon footprint. The Council has a target to reduce its carbon footprint by 20% by 2013/14 and an aspiration to achieve a 50% reduction by 2020.

Over 1,300 street lights have already been converted to part night lighting following the recent Area Board community based projects, and the Council has already converted its illuminated bollards to low energy units.

Other Councils have successfully implemented similar schemes without adverse impacts, and are making large savings.

CONSULTATION ON STREET LIGHTING SAVING ENERGY MONEY AND CARBON

Consultations

The Council is seeking views on the proposals to save money and reduce its carbon footprint by reducing energy usage on street lighting.

The initial consultations is on the proposal to convert about half of the Council's street lighting to operate for part of the night, dim suitable lights when the streets are less busy, and remove lighting no longer required.

Subject to the outcome of this consultation and consideration of the by the Council's Cabinet, the scheme will be worked up in more detail. Further consultations will then be held with the relevant Town and Parish Councils on the individual lights to be changed.

If you have any comments on the proposals at this stage please go to the Council's consultations page at:

<http://www.wiltshire.gov.uk/council/consultations.htm>

Or e-mail them to:

streetlighting@wiltshire.gov.uk

Or write to:-

Street Lighting Consultation
Wiltshire Council
County Hall
Trowbridge
Wiltshire
BA14 8JD

All comments should be made by 31 August 2012

We look forward to receiving your comments.

FREQUENTLY ASKED QUESTIONS

1. **When will lighting be turned off?**

Selected lighting units will be turned off from about midnight until 5.30 am. They will come back on at about 5.30 am if it is still dark. The times of operation may vary by about 15 minutes depending on the type of switching used. From dusk until midnight and on dark mornings after 5.30 am they will operate as usual. This is when our streets are busiest.

2. **What does dimming lights mean?**

Some of the more modern lighting units can have their power levels adjusted so that lighting levels can be reduced when traffic flows are low or at off peak times. They can be turned up to full power when needed. The dimming saves energy.

3. **Which lights will be converted to operate for part of the night?**

An assessment will be undertaken of every area where the changes are proposed. Where necessary some lights will be left on all night.

The lights to be left on will generally be:-

- Main traffic routes with substantial pedestrian movements, or potential conflict areas such as junctions and roundabouts.
- Areas with above average night time pedestrian activity such as town centres or near 24 hour or early morning facilities.
- Areas with 24 hour operational emergency services sites such as hospitals and fire stations.
- Street lights near uncontrolled pedestrian crossings (zebra crossings or informal crossings) and within subways, stairways and ramps, enclosed footpaths and alleyways.
- Street lights close to potential hazards on the highway (such as roundabouts, central carriageway islands, build-outs and speed-humps).

4. **Which lights will be turned out permanently?**

A few lights which were installed many years ago are no longer required. Modern standards would not require lighting to be provided at these locations. These are generally in rural areas or in other locations where there are no houses fronting onto the roads, or where lighting levels exceed current standards.

5. Why cannot all lights be dimmed instead of turned off?

To dim a street light both the lamp in the lantern and the electronic gear that controls it needs to be capable of dimming. The majority of street lighting equipment is of an older generation and cannot be dimmed. The upgrading of large numbers of street lights is prohibitively expensive. Also dimmed lighting continues to consume energy and does not maximize energy savings.

6. Could one in three lights be turned off permanently instead?

The intention of the scheme is to develop a safe and sustainable method of reducing energy consumption. Turning off lights permanently would result in uneven lighting levels for all road users during the hours of darkness. It is considered that turning lights off for part of the night would have less adverse impact on the public and road users.

7. Could the lighting have new technology such as motion sensing?

Motion-sensing switches, such as those which operate security lights, have been considered, but most of the street lighting in use today requires a warm-up period of several minutes to reach full output and is not suitable for this type of switching. There are also concerns about potential uneven lighting for drivers and disturbance for residents.

8. Could solar powered lighting be used instead?

At present there are issues with the use of solar power for public street lighting. The cost of conversion, battery life and the number of panels required mean that costs are much higher than conventional units. In the future the technology may develop and it could become viable.

9. Could LED lighting units be used instead?

Converting all the existing lights to LED (Light Emitting Diode) lighting would be much more expensive, but on new developments and new lighting installations this type of lighting will be used where appropriate and cost effective.

10. Can the Council legally turn off street lights?

Yes. There is no statutory requirement on local authorities in the UK to provide street lighting. The Highways Act empowers local authorities to light roads but does not place a duty to do so. However, the Council does have a duty to ensure that lighting units are kept in safe condition.

11. What about road safety?

The lights at major junctions, roundabouts, pedestrian crossings and obstructions in the road will be kept on. These are the areas which would benefit most from being lit. All street lighting will be on at peak travel periods during the hours of darkness as at present. The accident data will continue to be monitored regularly, and if problem sites are identified changes to the lighting regimes will be made.

12. What about crime?

The lighting in town centres and any identified high crime areas will remain on. Where there is CCTV the lighting will also remain on as necessary. Wiltshire is a safe county, but it is appreciated that there is a fear of crime, and there are concerns that reducing street lighting could increase anti-social behaviour and vandalism at night. The situation will be monitored and where necessary changes will be made so that the lighting remains on at key sites where justified.

13. What about cars parked on the street at night?

The lights in residential areas where cars are likely to be parked over night are only likely to be turned off between midnight and 5.30 am when traffic flows are low. If you do park your vehicle over night on the road you should be aware of the Highway Code requirements, especially regarding not parking at night facing against the direction of traffic and displaying parking lights on roads with a speed limit greater than 30 mph. Please refer to the Highway Code for details.

14. Will 30 mph speed limits be affected if lights are switched off?

No. A 30 mph speed limit automatically applies to any road containing a system of street lights placed not more than 200 yards apart, unless signposted with a different speed limit. There is no current law stating that these lights have to be switched on all night to be applicable. Therefore, motorists should be aware that the usual 30 mph speed limits will apply.

15. Will there be a reduction in my Council tax?

No. The Council needs to reduce its spending and the money saved by the changes will help keep Council Tax down. Reducing expenditure on street lighting was an area identified for savings during the consultations on the Council's budget.

16. Will my insurance premium go up?

Councils do not have a statutory requirement to provide public lighting. All street lighting is in place to light areas of the highway as a duty of care to road users. Lighting is not provided to protect private properties. Street lighting within the vicinity of your property is not usually an element that insurance companies take into account when developing home insurance or property policies.

17. If I become a victim of crime or have an accident can I claim against the Council?

There is no statutory requirement for local authorities in the UK to provide public lighting and you are unlikely to be able to claim as a result of the proposed changes to the street lighting. If crime or safety does become an issue changes will be made to the lighting in that area as necessary.

18. What are other Councils doing?

Many other authorities have introduced similar part night lighting schemes successfully, without adverse effects and have made significant savings. The proposed changes in Wiltshire are not as large as those some authorities have made, which have turned off lighting permanently. With rising energy costs and reduced budgets these types of changes to street lighting are becoming more common.

19. What savings will this make?

It is anticipated that savings of over £300,000 could be made annually at current energy prices. Even with moderate energy cost increases of 3% annually the proposals would be expected to save over £12 million over 25 years.

20. Would Town and Parish councils be able to pay to keep all the lighting on all night?

Each case would be considered on its merits, but keeping the lights on would not help the Council meet its carbon reduction target, and will become increasingly expensive for the Councils in the future.

21. Can changes be made to the scheme after it is implemented?

Yes. The Council will be introducing a central control system so that the majority of the county's street lights can be controlled remotely. This will allow alterations to the lighting to be made in response to circumstances.

22. Why haven't the Council written to every resident?

It would cost a significant amount of money to write to every individual household in the county. Instead the Council is consulting with the Area Boards and Town and Parish Councils. However, individuals are welcome to comment on the proposals.

23. What consultation is taking place?

The Area Boards and organisations including the police and emergency services are being invited to comment on the proposals. Town and Parish Councils will be invited to comment. Members of the public and other organisations are welcome to submit comments which will be taken into account before reaching a decision about implementation.

24. How will any comments be taken into account?

The comments and views received will be reviewed and reported to the Cabinet before a decision is made regarding the proposals. The response to the consultations will be taken into account before deciding how to proceed.

25. Will there be further consultations on the details of the proposals?

Subject to outcome of the consultations and consideration by the Council's Cabinet, the scheme will be developed in detail. These will then be the subject of further consultations with the relevant Town and Parish councils.

26. When will it be implemented?

Subject to the consultations, and consideration by the Council's Cabinet, it is anticipated that the changes will start to be introduced in 2013 when the necessary alterations to the equipment will be made.

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Agenda Item 5.d

Chairman's Announcements

| | |
|-----------------------------------|---|
| Subject: | Wiltshire and Swindon State of the Environment report 2012 |
| Officer Contact Details: | Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org |
| Weblink: | Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment |
| Further details available: | Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network. |

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

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Agenda Item 5.e

Chairman's Announcements

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|---------------------------------|--|
| Subject: | Litter Picking |
| Officer Contact Details: | Steve Pooler , Street Cleansing technician - tel: 01722 434582 and email: steve.pooler@wiltshire.gov.uk |

Summary of announcement:

Community Litter Pick

Wiltshire Council and the Warminster Community Area Board wish to thank all the community groups who have participated in the 'Community Litter Pick' scheme over the years and for all the success that this has achieved.

The community groups in the Warminster area were some of the first to take part in the scheme and many areas have benefited from the Wiltshire Council and community group partnership working.

The Warminster Community Area Board would like to remind everyone of the scheme and the assistance which is available from Wiltshire Council.

If you are a community group and are keen to take part and improve your local area, Wiltshire Council can assist you by providing loan litter picking equipment and Hi Viz tops. The Council can provide information on how to undertake activities safely and arrange the collection of waste after the event. Any group interested should contact Mr Steve Pooler, Street Cleansing Technician, on 01722 434582 who will be pleased to help.

Examples of the 'Community Litter Pick' scheme and other community group cleanup activities being undertaken in Warminster are numerous, with a few being mentioned below:

- The Warminster Environmental Team, who are an established volunteer group carry out small 'clean up' projects around the town. There has been a lot of 'local press' in recent years about this group and the wonderful improvements they have made.
- The Warminster Cycling Group identifies areas and do litter picks on their routes. A great way to combine pleasure whilst looking after the environment.
- Various Schools in the Warminster area have undertaken clean ups. Warminster School have cleaned the town bus shelters and weeded the war memorial as part of their community curriculum
- Chapmanslade Village annually carry out a litter pick through the village, and a with a large number of parishes participating in the Britain in Bloom events and the Best Kept Village competition which are excellent events which focus the community on improving the local environment.

We apologise for not mentioning every group and all the wonderful work that is undertaken, without which the Warminster Community Area would not be the wonderful place that it is.

It's never too late to get involved, so come on and join in. We can all achieve more together.

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Agenda Item 5.f

Chairman's Announcements

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|-----------------------------------|---|
| Subject: | Wiltshire and Swindon Local Nature Partnership (LNP) |
| Officer Contact Details: | Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: zoep@wiltshirewildlife.org |
| Weblink: | LNP website currently under development |
| Further details available: | Further details on LNPs can be found on Defra's website: http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/ |

Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6th June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

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WILTSHIRE & SWINDON LOCAL NATURE PARTNERSHIP

Information sheet for Community Area Boards

A Steering Group formed in January 2012 with representation from Wiltshire Council, Swindon Borough Council, Wiltshire Wildlife Trust and the AONBs to guide the development of a Local Nature Partnership (LNP) in Wiltshire & Swindon. As of July 2012 the Wiltshire & Swindon LNP has been officially recognised as a LNP by Government.

This information sheet provides a brief update on the progress that has been made and invites contributions from interested parties in relation to the strategic direction and future work of the LNP.

What is a Local Nature Partnership?

- LNPs have been introduced by **Government** as a new mechanism for people and organisations to **work together** to **protect and restore our local environment** more effectively.
- LNPs will drive **positive change** for the **environment** in the **local area**, taking a **strategic approach** to manage the environment for the benefit of **nature, people and the economy**.
- Importantly LNPs will encourage a **wide range** of **partners** to **work together** from many different sectors, helping to **secure new funding** to **support joint projects** and initiatives.

Why is the LNP important?

The environment is often undervalued in today's economy, without a healthy environment we would not be able to function in our customary manner. The 'State of the Environment Report 2012 for Wiltshire and Swindon' presents worrying evidence of the decline in our local environment over recent decades and the unsustainable impact of our lifestyles. Here are just a few reasons why we need to act:

- There are many essential **ecosystem services** we all rely on such as: clean air and water, pollination services, flood protection and raw materials that regulate and maintain our planet. We need to understand the impact of human activity on these **ecosystem services** to ensure we not exploit them irreversibly.
- There is growing recognition that the environment is essential to our economy and social well-being, attractive environments encourage business investment and tourism.
- A healthy environment provides the underlying basis for healthier lifestyles; the local environment provides neighbourhoods with character and their own identity.

How will the Wiltshire & Swindon Local Nature Partnership function?

The aim of the LNP is to ensure that it adds value to on-going work and creates opportunities for better partnership working in the future. A new governance arrangement has been developed and the following structure has been proposed:

LNP wider partnership:

The **wider partnership** will comprise of a diversity of organisations, charities, businesses and individuals with an interest in securing a healthy local environment in Wiltshire & Swindon. An **annual forum** will be organised, providing the opportunity for partners to come together and discuss the priorities and actions of the LNP and wider environment. A **LNP website** will also be launched and provide a means for people to be updated on the progress of the LNP.

LNP Working Groups:

Working Groups will be formed to assist with delivery of new projects and initiatives, the LNP will be keen to promote and support new working relationships especially between partners across the business, tourism, public health, community and environment sectors.

LNP Coordinator

An **LNP Coordinator** will be in place as a main point of contact and also to support the working groups and organise the annual forum. They will also be responsible for maintaining the website and assisting with securing funds for joint projects.

LNP Board

An **LNP Board** has been recruited and will provide a strong **strategic steer** for the LNP with **senior leaders** supporting the Board from a **range of sectors**. The Board will develop a long term Strategic Plan for the wider environment and seek new funding opportunities to support the objectives set out in the Strategic Plan.

Importantly the **LNP Board** will provide the opportunity for a diverse group of stakeholders to contribute towards **local decision making** relating to the natural environment, working closely with the local authorities, **Local Enterprise Partnership (LEPs)** and the newly forming **Health & Wellbeing Boards**.

HOW can Community Area Boards get involved?

We are at a very early stage of developing the partnership and there are many important environmental issues that the LNP needs to address. The LNP is being created to improve partnership working and would welcome the views and comments from local communities.

It is vital that community and voluntary groups are aware of the developing LNP and understand this new mechanism that will provide contacts, information, advice and support to help communities develop ideas/projects that support the local environment. We have outlined 6 key questions below that are based on the main objectives of the LNPs- please contact us with any comments as we welcome your feedback:

- **How should the LNP Partnership engage with groups/organisations outside of the environment sector?** *Such as local communities?*
- **How could the LNP support local communities more effectively?** *Providing support to develop sustainable neighbourhood plans, supporting local Green infrastructure developments?*
- **How should the LNP ensure that economic growth also supports the environment?** *Work with the Local Enterprise Partnership and local businesses to make them more aware of their impact on the environment, encouraging joint ventures?*
- **How should the LNP ensure future developments are environmentally sustainable?** *The LNP Board will give the environment a strategic voice, working closely with local authorities aiming to ensure developments incorporate environmentally sound outcomes*
- **How will the LNP encourage healthier living and promote high levels of well-being?** *E.g: The LNP will work with the health sector to raise awareness of the health benefits of actively engaging with the environment*
- **What evidence will the LNP rely on to make key decisions about the environment?** *How do we ensure the decisions we are taking on based on reliable and representative data for the local environment?*

If you would like to be kept updated on the progress of the LNP or if you have any questions/ideas for partnership working please contact:

Zoe Pittaway, Wiltshire & Swindon LNP Coordinator,
ZoeP@wiltshirewildlife.org or 07584 528639

Agenda Item 5.g

Chairman's Announcements

| | |
|-----------------------------------|---|
| Subject: | Warminster Town Council wards |
| Officer Contact Details: | John Watling john.watling@wiltshire.gov.uk 01249 706599 |
| Weblink: | http://www.wiltshire.gov.uk/council/elections/electoralboundaries.htm (Note there will be a dedicated page from 3 September) |
| Further details available: | Electoral Services – 0300 456 0112 |

Summary of announcement: In 2008 the Boundary Committee for England made recommendations on proposed town wards arrangements to take effect from May 2013.

The recommendations have resulted in an electoral imbalance, in that the Copheap town ward is considerably smaller than the other three, but all wards will have three town councillors. The part of the Warminster Copheap and Wylde division inside the town boundary would be better represented at town level by a single town ward member, in conjunction with adjustments to the seating arrangements of the other town wards. Wiltshire Council is proposing one town councillor for the Copheap town ward and four members for the other three.

No alterations are proposed to the areas of the town ward as these are consistent with the unitary division boundaries. Wiltshire Council is therefore consulting on an Order to rectify the imbalance.

Any comments for or against this proposal, or to make any other proposal, should be sent to elections@wiltshire.gov.uk before Friday 12 October 2012.

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Agenda Item 5.h

Chairman's Announcements

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| Subject: | Barrier Busting Proposals |
| Officer Contact Details: | David Bowater Programme Lead (Communities) David.Bowater@wiltshire.gov.uk Tel: 01225 713978 |
| Weblink: | http://barrierbusting.communities.gov.uk/ |
| Further details available: | http://barrierbusting.communities.gov.uk/ |

Summary of announcement:

Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live.

Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:

<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: David.Bowater@Wiltshire.gov.uk

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Agenda Item 5.i

Chairman's Announcements

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|-----------------------------------|--|
| Subject: | Minerals sites in Wiltshire and Swindon |
| Officer Contact Details: | Minerals and Waste Policy Team on 01225 713429 or email mineralsandwastepolicy@wiltshire.gov.uk |
| Weblink: | http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm |
| Further details available: | http://consult.wiltshire.gov.uk/portal |

Chairman's Announcements

Summary of announcement:

Wiltshire Council and Swindon Borough Council jointly submitted the Proposed Submission draft Aggregate Minerals Site Allocations Local Plan (the Site Allocations Plan) (formerly Development Plan Document (DPD))¹ to the Secretary of State for Communities and Local Government on 20 July 2012 along with supporting evidence reports and proposed minor modifications to the Plan stemming from the final, pre-submission round of consultation held earlier this year.

The Site Allocations Plan sets out a series of proposals for locating 7 new sand and gravel quarries within the plan area² to meet the councils' locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. Details of these sites are presented below.

| Proposed minerals site name/location | Size of site hectares (ha) | Estimated resource yield | Current land use | Community Area |
|--------------------------------------|----------------------------|--------------------------|--|-------------------------------------|
| Cox's Farm | 106.1 | 2,400,000 | Agricultural | Royal Wootton Bassett and Cricklade |
| Blackburr Farm | 49.7 | 812,000 | Agricultural | |
| North Farm | 75.6 | 300,000 | Agricultural | |
| Land east of Calcutt | 172.6 | 2,200,000 | Agricultural | |
| Land at Cotswold Community | 38.56 | 2,760,000 | Agricultural/ former educational and residential facility | Malmesbury |
| Land near Compton Bassett | 23.4 | 450,000 | Agricultural | Calne |
| Extensions to Brickworth Quarry | 25.2 | 1,948,000 | Agricultural/ Woodland | South Wiltshire |

The Site Allocations Plan has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document.

Copies of all submission documents including copies of representations made and other supporting documents which, in the opinion of the councils, are relevant to the preparation of the Site Allocations Plan are available to view on the councils' website at <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm> and on the councils' dedicated online consultation portal: <http://consult.wiltshire.gov.uk/portal>.

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler

¹ For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

Chairman's Announcements

House) as well as all local libraries.

Please note, due to office closures, documents will only be available at Browfort until 30th September 2012 and at Bradley Road until the 30th November 2012.

The Site Allocations Plan is now being subjected to an independent examination, conducted by the Planning Inspectorate to determine if the Plan can be considered sound. This is a continuous process running from the date of submission through to the receipt of the appointed Planning Inspector's Report.

Part of this process will involve hearing sessions where those invited to attend will have the opportunity to respond to matters raised by the appointed Planning Inspector. These hearing sessions are provisionally scheduled to commence on 23 October 2012. Once confirmed, all details relating to the examination process will be advertised and made available online. In addition, information will be sent directly to all those who made representations at the last stage in the plan preparation process informing them as to how they can get involved in the examination process.

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Current consultations

Have your say on how your council works by viewing our current consultations.

| Consultation | Closing Date | More information |
|---|-------------------|---|
| Cultural Strategy consultation | 30 September 2012 | <p>The purpose of this document is to consult on the drafting of a cultural strategy for Wiltshire. The cultural sector is diverse and vibrant; including community and voluntary groups, local, national and international charities as well as commercial operations and private individuals. The cultural strategy will ensure that every part of the cultural sector works together so that energy and resources are focused upon shared objectives and transformational actions that deliver real benefits for the communities of Wiltshire.</p> <p>For more details please contact arts@wiltshire.gov.uk</p> |
| Chirton Church of England Primary School Closure Consultation | 2 July 2012 | <p>Before any major decision can be made about the future of a maintained school, there has to be consultation with those people likely to be affected by the change. The purpose of this document is to consult with the Chirton School community, and all others with an interest in the future provision of education for children from the Chirton area. More background information can be found in the . If you have any queries please contact Sam Shott on 01225 718246.</p> |
| Housing needs survey | Open | <p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk</p> <p>Telephone: 01249 706614</p> |
| Consultations on Traffic Regulation Orders | Open | <p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p> |

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Warminster Area Board Issues Report for 6 September 2012

New issues since last meeting:

1. Safety surfaces at Queensway Play area

CAM has investigated. The slide was removed due to safety issues. A new slide and surrounding new surfaces will be installed, but this will not be until September when children return to school.

2. Inappropriate graffiti on footpath Ferris Mead / Damask Way

CAM ascertaining responsibility for footpath to get it cleared.

Ongoing Issues under investigation

1. Several overgrown footpaths in Warminster

Community Area Manager has raised with officers who are investigating. This is a general issue in the Summer months in Warminster. The Town Clerk has co-ordinated a successful meeting and a map of responsibilities completed. Further meetings to take place and a range of actions are in progress.

2. Junction to Upton Scudamore A350

This is a dangerous junction. Wiltshire Council highways engineer is drawing up options and costings to improve the situation. This will be taken through the Community Area Transport Group (CATG) on September 11

3. Extra dog bin in Upton Scudamore

This is for the North end of the village. Community Area Manager has requested the bin be installed and is currently with the appropriate officer. Likely to be an ordinary bin – which can be used for both purposes (not commonly known). Officer to discuss with Parish Council.

4. Issues with planning website & public information

Planning website manager to discuss with correspondent.

5. Parking on junction of Smallbrook / Boreham Road

Highways officer is drawing up possible solutions; to report back to the CATG on September 11 2012. Possible solution is hatched white lines.

6. Sambourne Road crossing

Part of Taking Action on School Journeys and work is scheduled to be undertaken – improved painting and lighting. Work to be implemented Autumn 2012.

7. Folly Lane

Highways officers and CAM visited site and met with residents. New signing and lining has been improved by Community Area Transport Group. A further metro count will be undertaken in September. Signing and lining options to be discussed at CATG 11 September.

8. Portway – vehicles mounting pavement

The dropped kerbs are to be raised which will help to eliminate the problem of vehicles mounting the pavement. Community Area Manager chasing implementation of this work - ongoing.

9. Broadway footpath

The Broadway estate has a number of footpaths passing through it. When the estate was finished West Wilts adopted all the footpaths (and thus took on the maintenance and weed clearance) except for the final twenty yards or so. Each side of this last section of the path network there are bungalows occupied by elderly people who find it difficult to tackle the problems as each year the path gets obstructed by waist high weeds and nettles and it becomes virtually impassable. In the past the Warminster Environmental Pride Team (WEPTS) community group have cleared the weeds but this is not the long term solution.

Land registry to identify ownership but this is likely to be the houses that back onto the footpath – this requires chasing up.

To be part of a wider meeting looking at footpaths in Warminster as in 1 above.

10. West Street vehicles mounting pavement

Leaflets available to place on cars. Area Manager to investigate. Cars, lorries etc. actually driving on pavement – will take to CATG on 11 September.

11. Parking on pavement Highbury Park and Cul-de-Sac

Needs enforcement; leaflets; CAM to liaise with NPT.

12. Beech Grove / Portway junction

Discussed at CATG meeting; options have been drawn up. Members of CATG including Town Council to look at options. To be assessed on 11 Sep CATG meeting.

13. Grovelands / Victoria Road

The work on this junction has been approved and should be implemented late Summer.

Further details / actions and outcomes can be viewed at www.wiltshire.gov.uk/areaboards including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager
Jacqui.abbott@wiltshire.gov.uk
07771 844 530

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Warminster Community Area Board

28th August 2012



1. Neighbourhood Policing

Team Sgt: Debra Ashley

Town Centre Team

Beat Manager – PC Sam Withey
Patrol Officer – Jon Pearce
PCSO – Lorraine Rice
PCSO – Mary Moore

Rural Team

Beat Manager – Pc Vick Howick
PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

| | |
|-------------------------|--|
| • Speeding | Chapmanslade, Sutton Veny, Chitterne, Maiden Bradley and Crockerton. |
| • Anti Social Behaviour | Elm Hill and Elm Hill woods, Warminster. |
| • Parking/Obstruction | Woodcock Road, Warminster. |
| • Parking/Obstruction | Horningsham, and Chapmanslade schools |

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or

<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Performance in Warminster and its surrounding villages can be described as fair and stable this reporting period.

Whilst some areas of crime have seen a slight increase – the numbers involved are quite small.

Our work continues as always in the areas that present us with challenges ie vehicle crime and non domestic burglary which in the main occurs in the rural communities and farm type premises - thefts of farm vehicles and other rural locations where people tend to park up and leave valuables in unattended vehicles.

Violence against the Person has seen a significant increase for the last 2 months in Warminster, in the main this is reported violence within relationships/families and neighbourly disputes. Reports from our residential care homes also feature, and this involves children in disputes with other children or staff.

It is really important that reports of violence are recorded and treated with the importance they deserve, especially reports of domestic violence within the home. How people behave in their neighbourhoods and immediate surrounds is crucial and involves setting standards to the younger members within any family. The Neighbourhood Policing Team is dealing with a number of ongoing anti – social behaviour issues between neighbours.

Violence within our communities, ie public space incidents are minimal.

On a positive note the Warminster Bluz and Zuz Youth and Disco Event has recently been re - launched and with a new venue at the JB's in Weymouth Street Warminster saw an increase attendance and enthusiasm. The Event is specifically held for the youth within the town and is a real opportunity for them to engage with the local police in a safe and fun environment.

| ER Warminster | Crime | | | | Detections | |
|--|----------------------------|----------------------------|------------------|----------|----------------------------|----------------------------|
| | August 2010 - July 2011 | August 2011 - July 2012 | Volume Change | % Change | August 2010 - July 2011 | August 2011 - July 2012 |
| Victim Based Crime | 978 | 979 | 1 | 0% | 18% | 21% |
| Domestic Burglary | 40 | 33 | -7 | -18% | 18% | 3% |
| Non Domestic Burglary | 98 | 104 | 6 | 6% | 4% | 6% |
| Vehicle Crime | 72 | 121 | 49 | 68% | 8% | 9% |
| Criminal Damage & Arson | 195 | 223 | 28 | 14% | 18% | 20% |
| Violence Against The Person | 126 | 211 | 85 | 67% | 58% | 40% |
| ASB Incidents (Year to Date) | 378 | 272 | -106 | -28% | | |
| Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person in the previous 12 month period (July 2011 - June 2012) | | | | | | |
| * Detections include both Sanction Detections and Local Resolution | | | | | | |

Inspector Lindsey Winter
Sector Inspector
Warminster Westbury Tisbury and Mere

28th August 2012

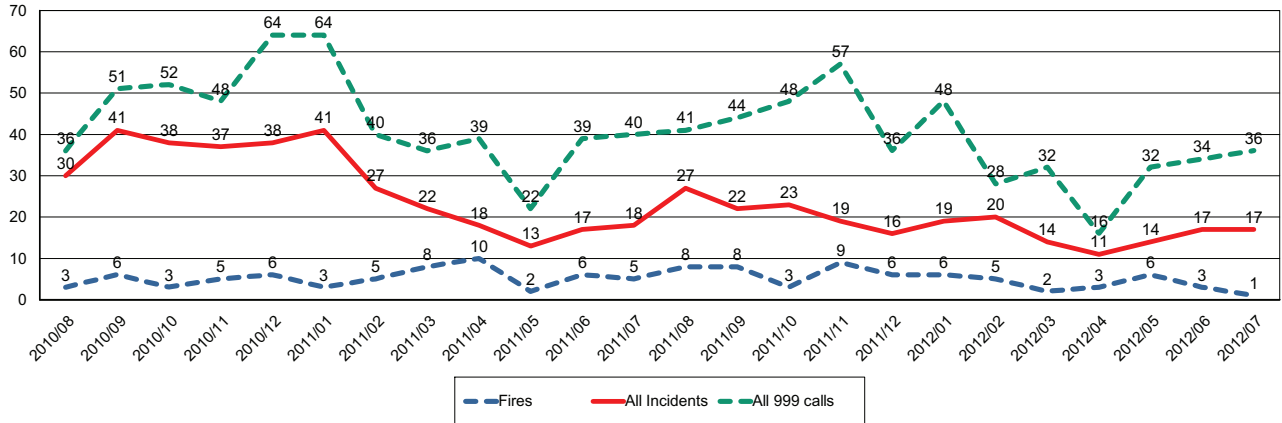
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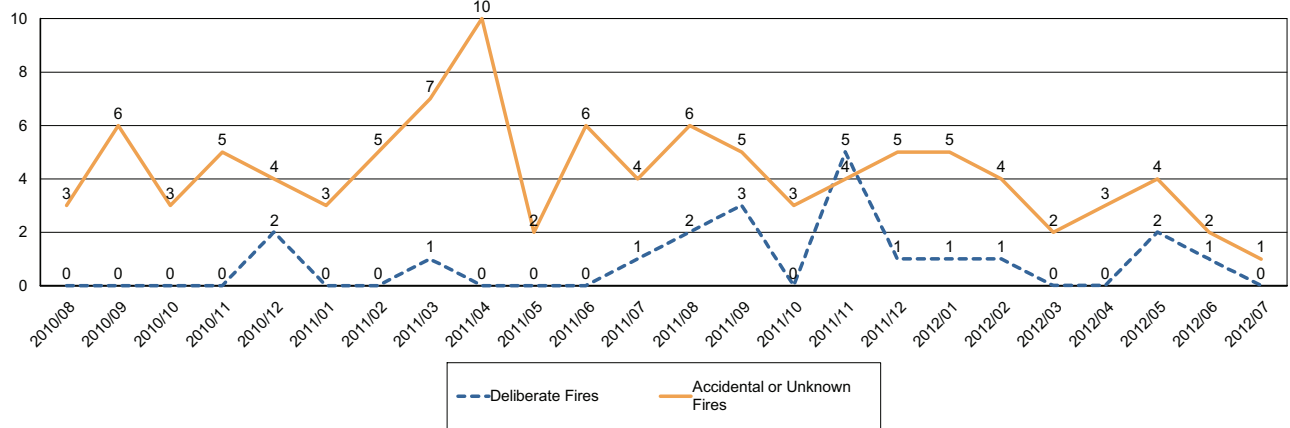
Report for Warminster Area Board

The following is an update of Fire and Rescue Service activity up to and including July. It has been prepared using the latest information and is subject to change.

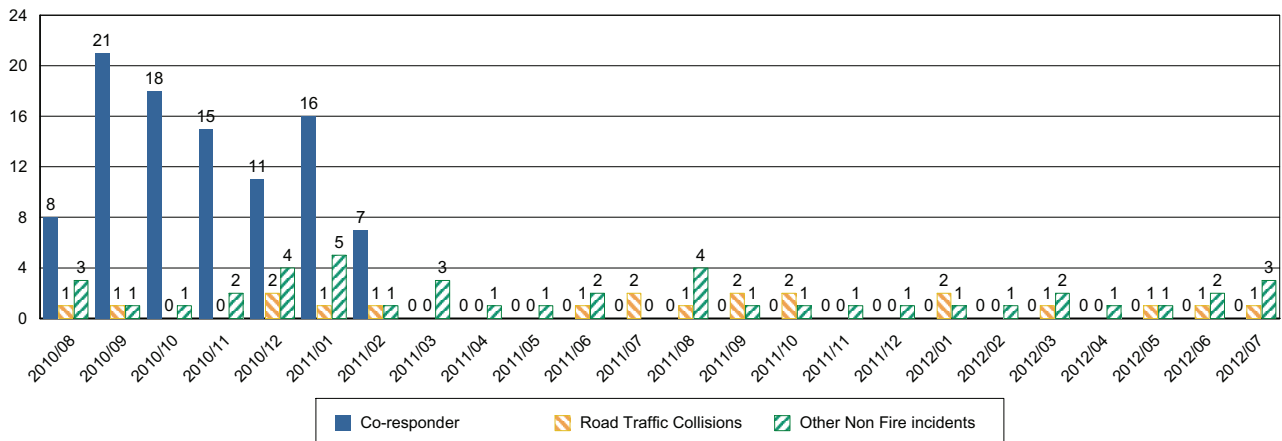
Incidents and Calls



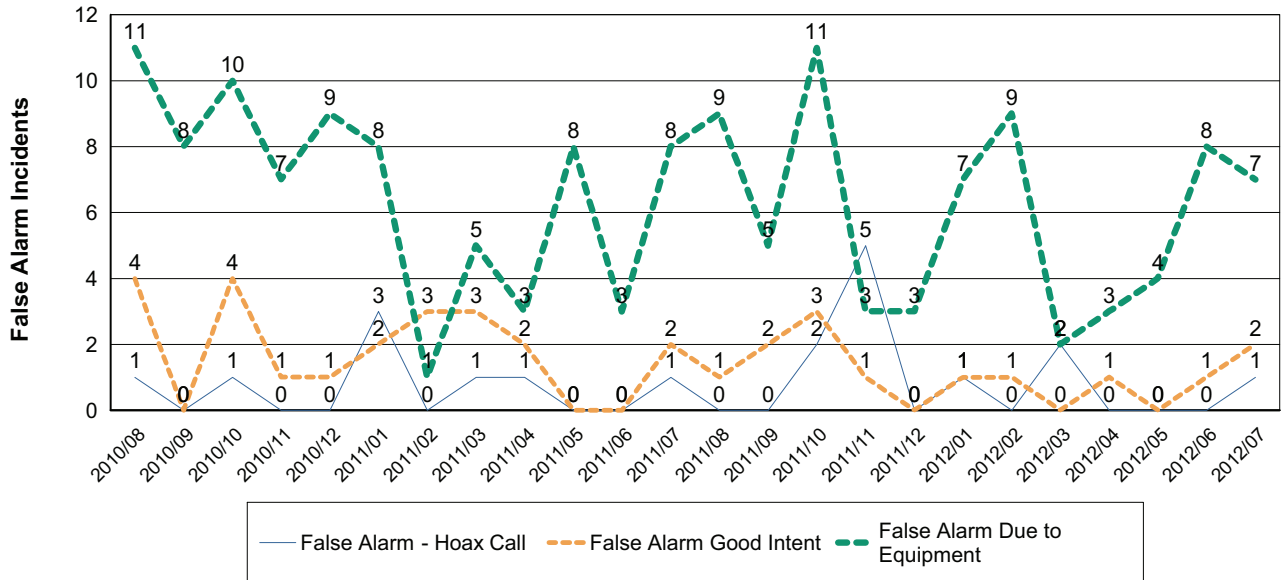
Fires by Cause



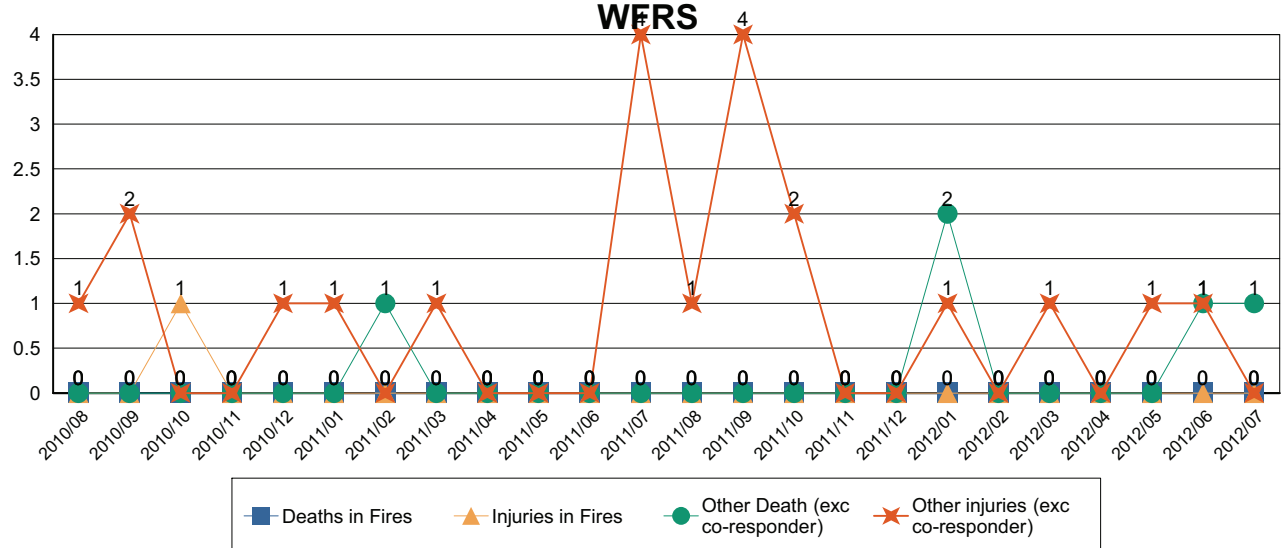
Non-Fire incidents attended by WFRS



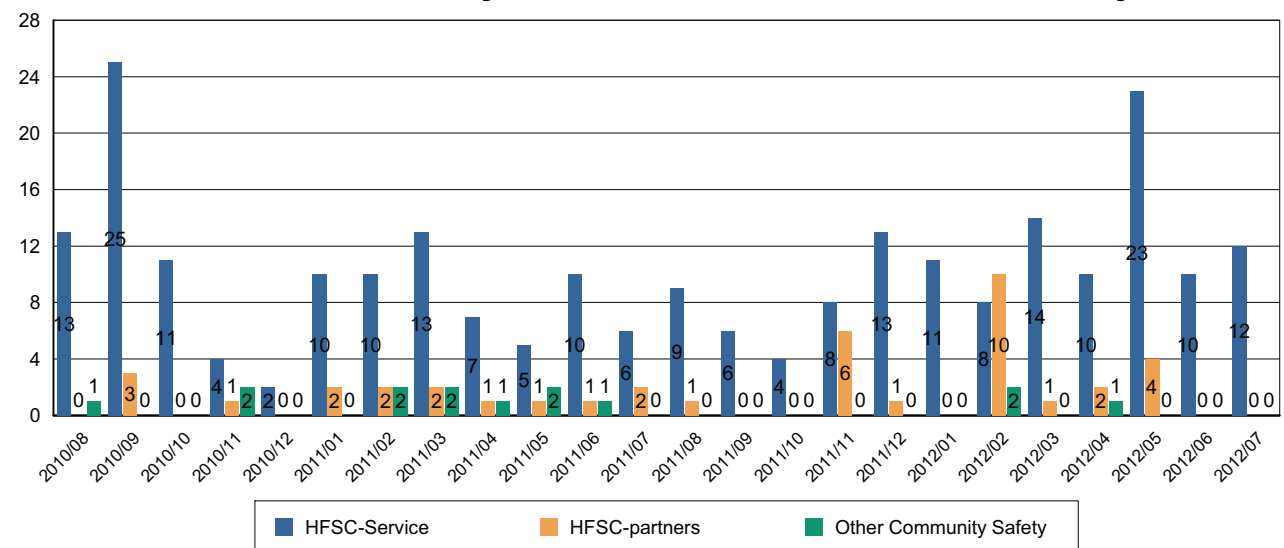
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

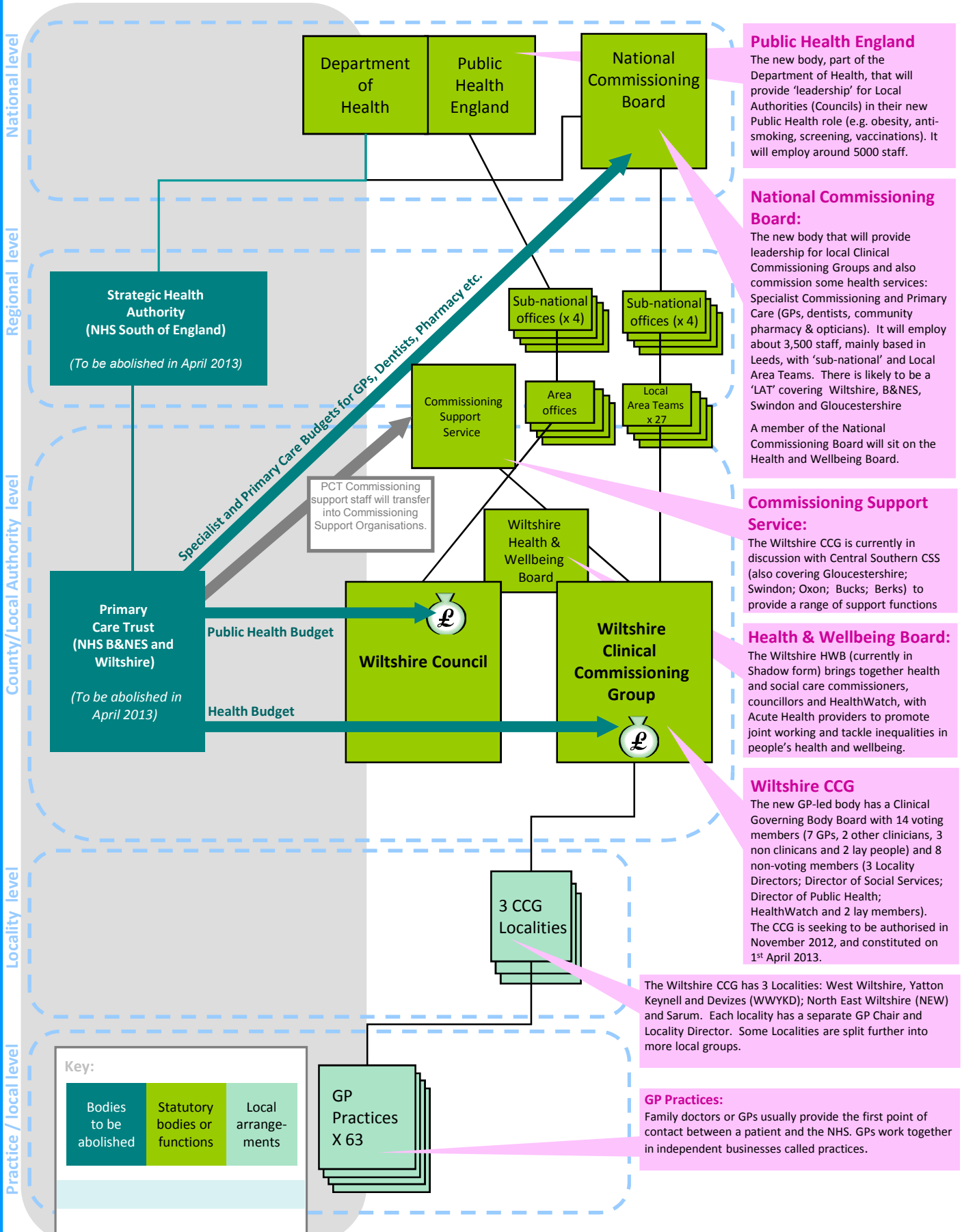
The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

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The NHS Reforms: *The old and the new*

The old ...

... and the new ...



Public Health England
The new body, part of the Department of Health, that will provide 'leadership' for Local Authorities (Councils) in their new Public Health role (e.g. obesity, anti-smoking, screening, vaccinations). It will employ around 5000 staff.

National Commissioning Board:
The new body that will provide leadership for local Clinical Commissioning Groups and also commission some health services: Specialist Commissioning and Primary Care (GPs, dentists, community pharmacy & opticians). It will employ about 3,500 staff, mainly based in Leeds, with 'sub-national' and Local Area Teams. There is likely to be a 'LAT' covering Wiltshire, B&NES, Swindon and Gloucestershire. A member of the National Commissioning Board will sit on the Health and Wellbeing Board.

Commissioning Support Service:
The Wiltshire CCG is currently in discussion with Central Southern CSS (also covering Gloucestershire; Swindon; Oxon; Bucks; Berks) to provide a range of support functions

Health & Wellbeing Board:
The Wiltshire HWB (currently in Shadow form) brings together health and social care commissioners, councillors and HealthWatch, with Acute Health providers to promote joint working and tackle inequalities in people's health and wellbeing.

Wiltshire CCG
The new GP-led body has a Clinical Governing Body Board with 14 voting members (7 GPs, 2 other clinicians, 3 non clinicians and 2 lay people) and 8 non-voting members (3 Locality Directors; Director of Social Services; Director of Public Health; HealthWatch and 2 lay members). The CCG is seeking to be authorised in November 2012, and constituted on 1st April 2013.

The Wiltshire CCG has 3 Localities: West Wiltshire, Yatton Keynell and Devizes (WWYKD); North East Wiltshire (NEW) and Sarum. Each locality has a separate GP Chair and Locality Director. Some Localities are split further into more local groups.

GP Practices:
Family doctors or GPs usually provide the first point of contact between a patient and the NHS. GPs work together in independent businesses called practices.

Key:

| | | |
|------------------------|-------------------------------|--------------------|
| Bodies to be abolished | Statutory bodies or functions | Local arrangements |
|------------------------|-------------------------------|--------------------|

GP Practices X 63

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Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

June 2012 to August 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from June to August 2012 is set out below:

- The WIN Outreach Group met three times to discuss its work plan and arrangements for representing WIN at all area board meetings.
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from the Great Western Ambulance Service, the Care Quality Commission and NHS South West.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- The WIN Enter and View sub group met to discuss its work programme and plan informal visits to Athelstan House, Malmesbury, and Hungerford House, Corsham. These took place in July. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.)
- In June, WIN held a public meeting in Chippenham with speakers from the Great Western Hospital Foundation Trust ("GWH") who gave an update on the services they provide within the Wiltshire community, and their Productive Ward initiative. The Royal United Hospital Bath gave an update on their work with in-patients with dementia, and the NHS Wiltshire representative spoke about the setting up of the shadow Clinical Commissioning Group for Wiltshire. 49 people attended the meeting.
- In July, WIN held a public meeting in Salisbury with speakers from Wiltshire Council updating attendees on how Healthwatch in Wiltshire might look, and on their digital online initiative. The GWH representative spoke about the services it provides within the Wiltshire community, and a speaker from the Wiltshire Wildlife Trust gave a presentation about the *Wiltshire Wellbeing Project* and its work with people who have mental health problems. 44 people attended the meeting.
- WIN members and staff attended the following events:
 - The launch of NHS Wiltshire's *Falls and Bone Health Strategy* and participated in the consultation.
 - the Wiltshire Equality Network meeting in Trowbridge
 - Wiltshire and Swindon Users' Network welfare reform event.

- Wiltshire Council's Friary Voices consultation event.
 - *GWH Developing a Nursing Strategy* consultation event
 - NHS Wiltshire's Long Term Neurological Conditions Steering group event
 - AWP LINK Stakeholder event
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
 - The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

If you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Partner Update for Warminster Area Board

Name of Parish Council Horningsham

Date of Area Board Meeting: Thursday 6 September 2012

Headlines/Key Successes

- New Councillor Emma Curtis was Co-opted onto the Parish Council

Projects

- Play Area
- Open Spaces
- Youth Club Satellite Provision
- Annual Parish Meeting with Longleat Estate

Diary Dates

- The next Full Parish Council meeting will be on the 13th September 2012
7.30pm Horningsham Village Hall

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 30th July 2012

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Partner Update for Warminster Area Board

Name of Parish Council Longbridge Deverill & Crockerton Parish Council

Date of Area Board Meeting: Thursday 6 September 2012

Headlines/Key Successes

- Co-option of Ian Bell to the Parish Council
- Grant award of £125.00 to the Parish News

Projects

- Parish Council Communication Improvements
- Litter Pick of both Parishes
- Winter Emergency Plan
- Affordable Housing – Housing needs Survey started

Diary Dates

- Next Full Parish Council meeting 3rd September 2012 7.30pm Longbridge Deverill Village Hall

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 30th July 2012

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Partner Update for Warminster Area Board

Name of Parish Council Maiden Bradley with Yarnfield

Date of Area Board Meeting: Thursday 6 September 2012

Headlines/Key Successes

- New Councillor Sarah Fry to be Co-opted onto the Parish Council

Projects

- Consultation of the Parish on the future of the Village Hall & Recreational Area
The Parish Council is holding a meeting displaying the ideas put forward by parishioners for the village hall and other possible developments. There is a need to refurbish the present village Hall a recent survey has highlighted many issues to be addressed. There have also been thoughts by some of the community to build a fit for purpose community centre to provide both large and small community meeting rooms, kitchen, stage area, Doctors Surgery rooms, changing rooms for both the community swimming pool and recreational area and provide a meeting place for the Youth Club on the recreational area. This consultation seeks to clarify the wishes of the community.
- Parish Footpath Standard Review in September

Diary Dates

- The next Full Parish Council meeting is to be held on Tuesday 11th September 2012

Signed: Sarah Jeffries MILCM
Date: 30th July 2012

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Partner Update for Warminster Area Board

Name of Parish Council Upper Deverills

Date of Area Board Meeting: Thursday 6 September 2012

Headlines/Key Successes

- Parish Plan Consultation seen as a success. The documentation has now been handed over to the working group who will process the information in to a working plan.
- Grants awarded of £125.00 to the Parish News and £1000.00 to the Deverills Cricket Club towards the replacement equipment needed to maintain the Cricket and Recreational Area.

Projects

- Broadband Provision

Diary Dates

- The next Full Parish Council meeting will take place on the 12th September 2012 at 6.30pm at Kingston Deverill Village Hall

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 30th July 2012

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| | |
|------------------------|------------------------------|
| Report to | Warminster Area Board |
| Date of Meeting | 6 September 2012 |
| Title of Report | Community Area Grants |

Purpose of Report:

To ask Councillors to consider the following applications seeking 2012/13 Community Area Grant funding.

1. Sukosta Theatre Company. A request for £3,600
2. Warminster Carnival Committee. A request for £334.07

Officer recommendation: Approve

Officer recommendation: Approve

Total request if all applications are allocated in line with officer recommendations:
£3,934.07

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Warminster area Board has been allocated a 2012/2013 budget of £47,714 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire

Council web site with the area board agenda papers and hard copies available upon request.

- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. Warminster Area Board has a separate Community Area Transport Group (CATG) budget of £15,226 for 2012/13.

| | |
|---|---|
| Background documents used in the preparation of this Report | <ul style="list-style-type: none">• Community Area Grant Application Pack 2012 / 13• Small Grants Application Pack 2012 / 13• Warminster and Villages Community Area Plan |
|---|---|

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The remaining rounds will take place on the following dates:

Board meeting

8 November 2012
10 January 2013
7 March 2013

Deadline for applications

28 September 2012
30 November 2012
25 January 2013

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £23,471.93

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations:

| Ref | Applicant | Project proposal | Funding requested |
|-----|-------------------------|--|-------------------|
| 8.1 | Sukosta Theatre Company | How we Move – theatre / movement workshops | £3,600 |

8.1.1 Officer Recommendation – Approve subject to the following conditions being met:

- a. Sukosta Theatre Company provides evidence of the support and involvement in this project of the Armed Forces, Warminster and District Film Society, the Athenaeum and other community groups in Warminster as referred to in the application form. The applicant has confirmed to the Community Area Manager that these groups have been approached but the CAM is keen to see this area developed.
- b. £1100 match funding from the Arts Council is confirmed.

8.1.2 The application meets the 2012/13 grants criteria.

8.1.3 The application demonstrates a link to the community plan through increasing cultural activities and supporting the Athenaeum. It will also be a source of education for local people, both young and life-long learning.

- 8.1.4 Sukosta Theatre Company is a Wiltshire based company trained at the Lecoq International Theatre / Mime school. Please see www.sukosta.com for further details. The company has developed and presented new performance work internationally over the last 18 years and share their expertise with young people, adults and older people.
- 8.1.5 The How We Move project in Warminster will involve an intergenerational programme of five workshops with diverse groups in the community. The workshops will develop participants' awareness of theatrical movement and space and will also develop the health and well being of participants. The project will work with a number of groups in the area including a general workshop in the Athenaeum Centre. Film footage will be made and shared with the wider community.
- 8.1.6 The Company believes there is a need for this project in Warminster based upon their initial talks with a variety of groups including the Armed Forces and the Youth Development Centre. Their similar work in other areas in Wiltshire with diverse groups in the community will be tailored to meet Warminster's particular needs. It is hoped that this project provides an opportunity for diverse groups to become involved in workshops that they would not normally have the chance to do in Warminster.
- 8.1.7 The overall cost of the project will be £7,200 with £3,600 match funded. £1100 has been requested from the Arts Council, £100 from groups and business contributions and £2,400 of match funding is via Wiltshire College and in kind funding. In kind funding includes green screen, filming assistance, editing and production.
- 8.1.8 The Community Area Manager received a "Technical Assessment" from an Arts Development Officer at Wiltshire Council who stated, "The theatre company is enthusiastic and committed to delivering innovative arts work and I have no reason to suggest that they would not be in a position to deliver this project." She also thought that their fees and costs were reasonable and in line with the standard expected in this area.

| Ref | Applicant | Project proposal | Funding requested |
|-----|-------------------------------|----------------------------|-------------------|
| 8.2 | Warminster Carnival Committee | Warminster Annual Carnival | £334.07 |

8.2.1 Officer Recommendation: Approve

8.2.2 The application meets the small grants criteria 2012/13.

- 8.2.3 The funding will contribute to Warminster’s annual carnival for the town and surrounding villages where there will be no charge for spectators on Saturday 27 October 2012.
- 8.2.5 Between 3000 and 10000 people will benefit from the project.

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| Appendices: | <p>Appendix 1 Grant application – Sukosta Theatre Company</p> <p>Appendix 2 Grant application – Warminster Carnival Committee</p> |
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No unpublished documents have been relied upon in the preparation of this report.

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